

SCA Computer Club notes

Classes for the Month of Nov

Happy Thanksgiving



To enroll, log into the website at <https://computer.scaclub.org/>. Go to Calendars and select Classes/Events. Click on the class you want to take and under "Action", click on "Enroll". (Be sure to check the date as there may be multiple offerings of the class). If you need to cancel your enrollment, please log back in, select the class again and click on "Drop". All classes are FREE to Computer Club members in good standing and are geared for *beginners* unless otherwise indicated. A member can take any class as many times as desired. **IMPORTANT: You must have your SCA Resident ID with you to check-in at the Monitor desk AND AGAIN in the front of the Classroom to ensure you are enrolled on the day of the class. Check-in will begin 20 minutes before the scheduled class time. If you are late, you may be bumped from the class by someone on the waiting list.**

If you've recently joined our Club we encourage you to attend the **New Member Orientation** class to familiarize yourself with our Club's activities. Learn how to sign up for classes, schedule a house call, volunteer to be a monitor and more. **Current members not familiar with all of the benefits offered by our Computer Club are also encouraged to take this Orientation as a refresher.**

Buying a Computer: Are you considering buying a new computer for yourself or as a gift? Should you buy a desktop, a laptop or a tablet? What are the differences between them? Should you buy a Mac or a PC? Will it be used for email, to watch movies, organize your photos, write a book, etc.? Have your questions answered before you buy.

Photos for Mac Parts 1 & 2: Part 1 is an introduction to Photos including how to connect your camera or memory card and how to organize your photos. Create albums of selected photos and smart albums using different search criteria. Time permitting, location tagging and facial recognition will be included. Part 2 is a presentation on the editing capabilities built into Photos.

Photoshop Elements: Learn how to organize and edit your pictures. This hands-on class for both Mac and Windows users gives a basic introduction to Adobe Photoshop Elements. After taking this intro-

ductory class to this powerful photo-editing program, we recommend continuing with the **Photoshop Elements SIG**, where different tools, projects, and techniques are discussed.

Tune up and maintain your PC: For users of the Windows Operating system it is essential to properly tune up and maintain your system. In this class we will provide you with a recommended step-by-step procedure, which will improve the performance of your computer.

FREE Medicare Part D Consultations by appointment only. Nevada residents have approximately 23 different Part D plans from which to choose. **Open enrollment ends Dec 7th. Medicare Part D counselors from the Nevada State Health Insurance Assistance Program (SHIP) will be available to meet with residents on Tuesday, Nov 19th.**

There is **NO cost for this service.** To get an appt, send an email to: nrosenfeld@cox.net with "Medicare" in the subject line. Provide your name, phone number, SCA member ID number AND your *first AND second choices for appointment times (or "anytime")*. **You must submit your request NLT Tues, Nov 12th.** You will receive an appointment confirmation by email on Wed, Nov 13. **Bring your Medicare card AND a list of all of the medications you are taking with dosages to your appointment.**

Special Interest and User Groups

A SIG is a “*special interest group*” that meets on a weekly or monthly basis. “*User Groups*” also meet on a monthly basis. We invite ANY Computer Club member who is interested in learning more about a specific product/application or a specific topic to join in the discussions. All groups meet in the computer classroom. Participants ask questions and discuss various topics at each session.

If you are an Apple user, the *Apple User Group* will meet monthly to investigate Apple products. Did you recently buy a Mac, an iPad or MacBook Air? Do you have questions regarding specific Apple products or applications? Sit in on this month’s meeting on **Saturday, Nov 9 from 10 AM- noon** and see if this is the group you have been looking to join.

The *Photography User Group* will meet on **Monday, Nov 11 from 1-3 PM**. Do you take pictures with your phone? Do you use a camera? If you have an interest in photography, join this group and learn more about techniques to enhance your picture taking, photo composition, photo equipment and more. All experience levels, from beginners to experts, are welcome.

Computer Talk meets **weekly from 9 –10 AM every Thursday** and is designed as a “question and answer” session. Can’t figure out how to do something? Anyone can ask anything computer related. Do you have a question regarding a specific product or application? Bring your questions and join the discussion each Thursday. New members are always welcome.

Don’t miss our **November General Membership Meeting on Thursday, Nov 7th at 1:00 PM**. This is when we ask our members to approve our 2020 budget AND to vote for our 2020 Officers and Directors.

Sun City Anthem Computer Club
presents



He handled our bills. What do I do now?

Guest speaker **David Weil** on

Thursday, Nov 7 at 1:00 PM in the Delaware Room

Where are the passwords to our accounts?



Would you know what to do if you found yourself...
“Suddenly Single” ?

Am I entitled to his/her Social Security benefits?

Do I need to re-title our deed?

What’s a location document?

I think he/she had life insurance. How do I find out?

Learn what you need to do **NOW** so you will be prepared in the future.

A \$50 gift card will be raffled off. Must be present to win.

Apple Watch – Replacing Common Items

By Brian Corr

As I have used my Apple Watch over the past 3 years it has become invaluable as a tool replacing several things I find myself looking for but not having handy when I need them. Well the Apple Watch has given me quick and easy access to those tools right on my wrist.

How many times have you needed a calculator? You could always go looking for that calculator that is



buried in the junk draw in the kitchen or maybe pull out your phone and call up the calculator app, but did you know that you have a basic calculator right in your Apple Watch (in the latest update to the Apple Watch OS). It even does a Tip calculation when you are trying to split a bill at the restaurant.



My next most used app is the alarm. I rarely need to get up at a specific time

since I retired but there are those appointments that require an alarm and I don't need to wake up my spouse at the same time (I'm such a thoughtful person!). This one is easy to use and keeps your alarms so



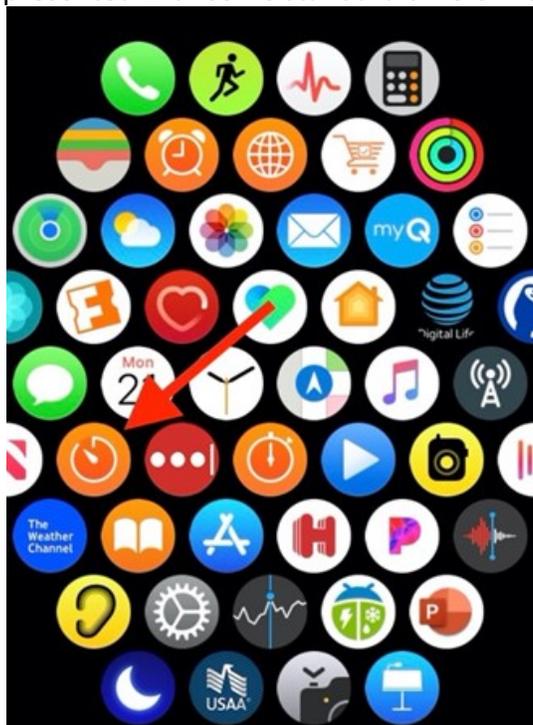
if you need to reuse one it is in the list and only has to be turned on to use it again. The nice thing about using your Apple Watch is that it taps you on the wrist while sounding a low volume alarm which can be stopped or snoozed by touching the face of your watch. This is also one of the apps that makes use of Siri so you can simply press and hold the crown and tell Siri "Set an alarm for tomorrow morning at 7 AM" and it is done. If you leave out tomorrow it



will set a repeating alarm for every morning at 7 AM so be sure you use the correct terminology when setting your alarm. You can also cancel the alarm by opening the app and turning off the alarm.

Apple Watch – Replacing Common Items (continued)

Another tool I use quite frequently is the kitchen timer. It's especially useful when a recipe calls for several disjoint times during preparation (ex. turn halfway through cooking time). When you open the app you are presented with some standard timers like 1 minute, 3 minutes (remember the boiled egg?), 5 minutes, etc.



but once again this is one that works with Siri so you can simply say "set timer for 3 minute and 30 seconds and Siri will respond to confirm it and then start the countdown on the face of your watch. You can also tell Siri to cancel the timer or do it on the face of the watch.

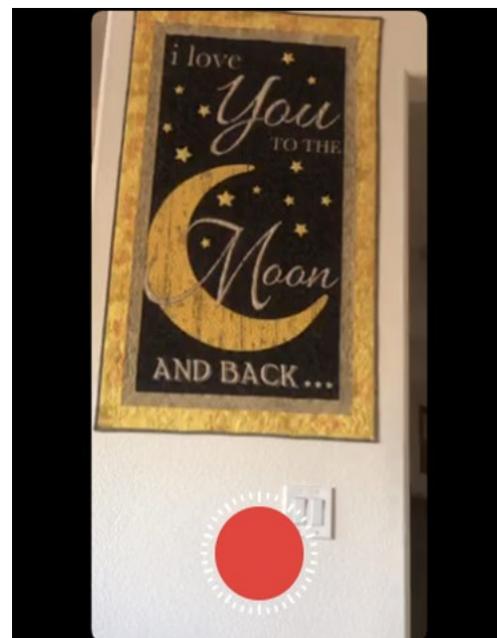


The next one is one you might never use but knowing you have it will

make you the star of the family gathering. If you have a tripod arrangement for your iPhone or can prop your phone up on some sort of stand, you've accomplished the first part of taking a group picture with you in it. Now you could try using the timer and hoping that everything will be perfect at the end of the timer sequence on your iPhone, but what other option do you have? Well there is an app on your Apple Watch exactly for that situation. The app looks like a camera with a symbol over the shutter control.



When you open the camera app on your iPhone and open the shutter app on your Apple Watch you will actually see the view that the camera has on the face of the watch and there will be a shutter button that will take the picture or start and stop the video recording on the iPhone. There is also a 3 second delay timer so if you want to click the 3 second button you will have time to put your arm down so it is not obvious you are controlling the camera from your watch.



Hope you got at least one tip you will use on your Apple Watch this month. More will

follow in the coming months as I learn even more about this amazing Apple product.

Printing ...without all the Ads

Have you ever wanted to print something you saw online, e.g. an article, a recipe, an airline reservation, etc. but when you tried to print it, it displayed more than what you actually wanted it to, *namely ads*? What is up with that? One does not have to print all the ads with one's desired article. Really? Want to know how?

Well, have you considered the reader mode? *What is it?* Reader mode, aka reading view, lets you view webpages so that only text and accompanying images or videos display. Reader mode was not originally created so that one could print without ads. It was originally created for users to read web articles off line, like commuters who did not have an Internet connection available while riding the bus, train, etc. But an added bonus is the ability to print without ads.

Where does one find reader mode? It depends on what browser one is using. Let's start with the **Edge** browser. Edge is the browser incorporated into the Windows 10 service. If one is using Edge, one will notice a symbol in the **right-hand** right side (of the URL line) next to the bookmark symbol. It looks like an open book. If the webpage supports the reader mode, the icon will appear in dark color (indicating it is available) and all one has to do to enable it is to click on it. Once in the reader mode, the icon appears **blue** and one's article will be displayed without the ads. Yippee! Now one can print the article without any ads displayed. If the page is *NOT* available in the reader mode, the book symbol will appear **greyed out**. Furthermore, if one hovers over the icon, it will tell one that the view is NOT available. Here's what the symbol looks like in both modes:



If one is using the **Firefox** browser, the reader mode is called *Firefox Reader*. It is actually available by default. To enable it, one needs to click on the icon that looks like a sheet of paper. It is also found on the URL line on the **right-hand** side. When it is enabled, the sheet of paper appears **blue**. Simply click on the sheet of paper to toggle Firefox Reader on or off. One can also enable, or, disable it using the shortcut key, F9.



Printing ... without all the Ads (continued)

If one is using the **Chrome** browser, one needs to make a change in **Settings** in order to enable the reader mode. So, first, open the Chrome browser. Next, open a new tab and type into the search bar, “**chrome://flags/#enable-reader-mode**” **WITHOUT** the parentheses. Next, click on the drop-down menu and select “**Enabled**”. One must now restart the browser (close it and open it up again).

Now one is in the reader mode. One will see the icon that looks like two and a half horizontal lines (again on the **right-hand** side of the URL line). Simply click on it to toggle the reader mode on or off.



Chrome

If one uses the **Safari** browser look for the symbol that looks like three and a half lines (that appears on the **left-hand** side of the URL line). Tap that and it enables the reading mode. Once enabled, it appears dark. Tap it again to disable the reading mode. Additionally, when using the Safari browser, one can easily *enlarge the print*, if needed. Click on the symbol (that appears as the letters **AA**) on the right-hand side of the URL line). The smaller **A** reduces the size of the what is written while the larger **A** increases the size of what you see.



Safari

Lastly, to print from any of the browsers, look for the **printer icon**. Or simply right click anywhere on the screen and another menu is displayed. Look for Print and select it. Or alternatively, use the shortcut keys **Ctrl + P** (in Windows) or **Cmd + P** (in Mac) to start **Print**. Or, one can go to the browser's settings and find Print there also. Happy printing...without all the ads.

Fun Facts:

- Did you know that on November 9, 2004, Firefox 1.0 was introduced? Firefox was Mozilla's next generation browser that included tabbed browsing and popup blocking. Firefox soon became a popular alternative to Microsoft's Internet Explorer.
- Microsoft announced a new product called Windows on November 10, 1983. However it did not become available to the public until 1985. Called Windows 1.0, it featured pull-down menus, tiled windows, mouse support and multitasking of its program application. Even still, this interface did not gain general acceptance until version 3.0 was released.

The **Photography User Group (PUG)** of Sun City Anthem is comprised of beginner, casual, amateur, and highly skilled, professional photographers. Whether you would like to learn photography skills, improve your skills, or you have skills to share with others, PUG is looking for you! We love to meet new people, share what we know, and learn new skills from others! We are a friendly bunch of gals and guys who meet on the second Monday of every month, between 1pm and 3pm in the Computer Club classroom. The only requirement for joining us is Computer Club membership @ \$10 per year. That's a darn good deal for access to nice, new computers, copy machines, computer classes, and any kind of computer-related and photography information available! If you are already a member in good standing, all you need do is come!

We do have fun at our meetings! Group discussion is encouraged and oh...we can be a lively group! We also go on monthly photo trips (mostly within an hour or so from Anthem) where we visit some very interesting sites and explore the different skills needed for each place. We usually car pool to the sites we visit and manage to have lunch while we're out. Taking photos can make a person very hungry!

Topics for our November 11th meeting include comparison of various photo editing software. Every month members share some of their photos, telling how they took their photo(s), why, where, what type of camera they used, etc. In another segment members can submit a photo or two and ask for feed back on how they could have improved the setting, composure, lighting, etc. of the photo. This is all done in a friendly, fun atmosphere with only positive, helpful comments given. For those taking photos with a DSLR, one of our expert photographers will be explaining and actually demonstrating how to photo stack.

There is something for everyone! Please join us! Bring yourself, your questions, and anything you would like to share. Email questions or comments to Pat Yeamen at scaphotogroup@gmail.com.



If you like your Computer Club and you want to keep it and have it continue to offer classes, continue to stay open throughout the week and continue to offer house call assistance, then we **NEED YOUR HELP**. Like all clubs, it takes a lot of volunteers to keep it running. And... although we currently are fortunate (to have the best, dedicated volunteers that we have to monitor, teach classes and provide house call assistance) our Club **needs YOUR HELP** to continue.

This past year, we have had less classes offered because we just do not have the Instructors. Sometimes our house call volunteers are unable to schedule you for an appointment right away. Monitors have had to drop their shift due to last minute, unanticipated doctor appointments.

Remember all of our volunteers, e.g. monitors, instructors, house call and Board members) are just that, **volunteers**, who also have lives to live. They get sick, go on vacations, have family and friends visits from out of town, celebrate their birthdays, anniversaries, birth of their grandchildren, etc. just like **YOU** do. And sometimes they just need a little break.

At our November General Membership meeting, we will be voting for our 2020 Club Officers and Directors. We will also have tables set up so you can talk to us about how **YOU** can **help your club**. All of you are potential monitors, instructors or house call volunteers whether you realize it or not. Stop by and visit us at the end of the meeting to find out just what it takes to help our Club in the future. We need your help to continue to run our Club as successfully going forward, as we have in the past. Please say **YES** and **volunteer** a few hours of your time so that we all benefit.

Windows 10 - 10 and listening in...



The latest Windows 10, version 1903 optional cumulative update, KB4522355 (OS Build 18362.449) was released last month. It addressed issues relating to the Microsoft Narrator, the Magnifier, Sleep mode, etc. This non-security update also updated issues with assistive technology, fonts, the scroll bar, VPN, etc. You can check to see if your computer has it available to download and install by going to Settings> Update and Security. If it is, you will see a message indicating it is available and you can choose to download and install it now.

For more details about this optional update, go <https://support.microsoft.com/en-us/help/4522355/windows-10-update-kb4522355>.

The Windows 10 next **feature update** is scheduled to be released around Mar/Apr 2020. Remember, feature updates are released twice a year (normally around Mar/Apr and Sep/Oct). **Quality updates**, on the other hand, are those that deliver both security and non-security fixes. These can be released at any-time, but typically are released on the *second Tuesday of each month*. All Windows 10 releases have 18 months of servicing, providing security and feature updates for each release. However, starting last month (Oct 2018) the Windows' semi-annual releases (e.g. featured updates) in the **Sep/Oct** timeframe only, will also have an additional 12 months of servicing for a total of 30 months from the initial release date.

The **current** version of Windows 10 is version 1903. By the way, Windows 10 version 1703 (released in Apr 2017) has now reached its **end-of-life**. Version 1803 will reach its end of life this month (Nov 2019). To check to see what version you are running, go to **Settings> System> About**. Under Windows specifications, you can see which Edition and which Version you currently have on your computer, as well as, when it was installed and which OS build it is.

The next release of Windows 10, aka 1909, or the November 2019 Update, will be listed as an optional update, meaning you will be able to choose if and when to install it. It is anticipated that many of the new features will address improvements to general performance and battery usage efficiency (basically behind-the-scene issues). There may be however, some new changes in notifications, search capabilities, calendar event creation, etc.

Even though there have been growing pains with past Windows updates, Microsoft appears to be getting better at doing so. Keeping your computer updated is important because the updates not only fixes bugs or issues with your computer, but also patches critical security flaws when found. Harmful malware attacks can take advantage of such security vulnerabilities, so it is important to keep your system updated.

More fun facts

Did you know that on Nov 24, 1998, America Online (aka AOL) acquired Netscape Communications? AOL still exists today and traces its history to an online service known as PlayNET. PlayNet hosted multi-player games for the Commodore 64. Yes, that was ages ago, wasn't it?

Useful things you may want to know, or Frequently Asked Questions (FAQs)

that we made up ourselves

🏠 Choose which folders appear on Start

File Explorer

Off

Settings

On

Documents

On

Downloads

Off

Music

Off

Pictures

On

Videos

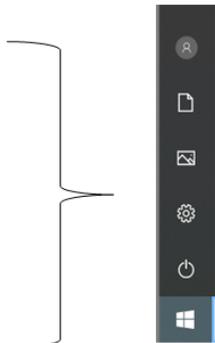
Off

Network

Off

Personal folder

Off



Q. *When I click on the Start menu, I can see my Account, Settings, and Power icons on the lower left-hand side. Wouldn't it be nice to be able to see an icon that would take me to my documents or what I recently downloaded instead of having to go to File Explorer and find them?*

A. Yes, you are correct. It would be nice **and** there is a way to display those (and other icon shortcuts on your Start menu). Want to know how?

Go to **Settings> Start** and select “*Choose which items appear on Start*” (at the bottom of the list). You will now see the items that you can choose to display on your Start menu by either toggling on (or off). Once you select your desired items, they will now on appear on the Start menu as shown.

Q. *I have a hard time going to sleep at night so I spend a lot of time on my computer (more than I like to admit). Typically, each night I can spend hours just browsing my Facebook and Twitter accounts and shopping online. Recently, I read an article that suggests that the light from my screen can affect my sleep (or as they put it, my circadian rhythm). My husband said that it is possible to change how my computer displays at night, something called Night light. He read it somewhere but doesn't remember where, or how, to set up my computer to display this night light. Do you know of which he is referring?*

A. Yes. And many folks do exactly what you do. Normally, what monitors/screens display mimics the lighting we are used to seeing during the daytime, sometimes referred to as a blue tone. And yes, it has been suggested that folks who spend a lot of time on the computer (especially at night) may have problems sleeping. Furthermore, it has been suggested that by changing the color temperature of one's monitor/screen (e.g. changing to a warmer color rather than the bluer tone that typically exists) can help one to fall asleep easier. So there is a setting called Night light that one can change on one's computer.

In Windows, go to **Settings> System> Display** and simply toggle ON the Night light. If you click on “**Night light settings**” you will have additional options to customize when to have it come on and how strong you want it to appear.

If you use a Mac, it requires macOS Sierra 10.12.4 or later to use what is called Night Shift. Choose System Preference, then Displays. Click on the “*Night Shift*” tab to set a schedule or have Night Shift turn on automatically from sunset to sunrise. You can also adjust the color temperature by dragging the slider.

To see how to use Night Shift on your iPhone, iPad or iPod, go to: <https://support.apple.com/en-us/HT207570>

Hope this helps and sleep tight.



What: our annual auction of computers. This year we will have eleven (11) computers available, CC150 through CC157 and CC130 through CC132. These will be located in the rear of the classroom.

When: Monday, Nov 18th @ 7:00 pm. (Doors open at 6:00 pm for *final* preview of computers). You *must* be a regular member (not trial member) of the Computer Club *AND* present your *SCA ID card* for admittance.

Where: Computer Club classroom, Anthem Center.

How: Standard ascending-bid auction (English auction). Cash or checks *only* accepted for payment.

Why: Each year have auctioned off the oldest of our computers to make room for new ones. This rotation of stock allows our members to have access to current technology. The computers to be auctioned off are between four (4) and five (5) years old and are all fully functional. You can check them out ahead in the rear of the classroom.