



SUN CITY ANTHEM COMPUTER CLUB EXPENSE REIMBURSEMENT FORM

Payable To: _____

Date: _____

Items Purchased:

Code	Description	Sales Tax	Total Cost
Total			

Approvals (2 needed):

Officers (at least one required)	Initials
Warren Begas	
Woody Parks	
Robert Leclerc	
Patrick Glazier	
Brian Corr	

Directors	Initials
Richard Armenteros	
Linda Norton	
Jerry Peterson	
Jerry Saperstein	

Code for purchases:

Code	Description	Code	Description
01	Office Supplies	05	Equipment Repairs & Maintenance
02	Equipment (less than \$500)	06	Food & Entertainment
03	Equipment (over \$500)	07	Awards
04	Software	08	

For Office Use Only	
Check Number: _____	Date: _____